

MINUTES OF THE LIBRARY BOARD  
**Oshkosh Public Library**  
October 31, 2019

The Regular Meeting of the Oshkosh Public Library Board of Trustees was held on October 31, 2019. The meeting was called to order at 4:02 p.m. by Board president, Christine Melms-Simon. The meeting was held in the Lower Level Meeting Room at the Oshkosh Public Library.

Present were: Christine Melms-Simon, Bill Bracken, Vickie Cartwright, David Romond, David Rucker, Amy Sitter and Adjunct Board member – Julie Davids. Absent were: Bob Biebel, Larry Lautenschlager, Kim Molitor and Lindsey Mugerauer. Others present were: Jeff Gilderson-Duwe, Library Director; Julie Schmude, Business Manager; JoAnn Brewer, Library Assistant II, Lisa Voss, Assistant Director for Library Development, Maggie Mueller, Teen Services Librarian and Ruth Percey, Assistant Director for Public Services.

**Public Comments** - There were none

**Consent Agenda Items:**

**Meeting Minutes** - of the September 26, 2019 regular meeting of the library board.

**Financial Reports** - Vouchers Payable \$238,921.91

**2020 Schedule of Library Facility Closings** – a change was made to the Sunday & Monday Memorial Day closings. Should be May 24 & 25, 2020 instead of May 25 & 26.

**2020 Calendar of Board Meetings**

**Retirement Planning Incentive Program for 2020** – Library Director proposes to continue incentive program for advance notification of intention to retire. Action requested: Decide whether to extend the retirement notification incentive into 2020.

**Motion** to approve the Consent Agenda with amended changes to the 2020 Library Closings. **Motion:** Sitter;

**Second:** Bracken; **Vote:** Unanimous.

**New Business:**

**Maggie Mueller, Teen Service Librarian** – Maggie discussed what she did in her position at the Oshkosh Public Library.

**Vickie Cartwright arrived at 4:22 PM**

**2020 Library Budget Proposal** – Revised after consultation with the city manager and city finance director. 2020 library budget as proposed to the Oshkosh Common Council is included in this month's board packet. Action Requested: Approve changes from budget approved at the library board's August 29, 2019 regular meeting.

**Motion** to approve the Library Budget Proposal as revised: **Motion:** Sitter; **Second:** Bracken; **Vote:** Unanimous

Motion to adjourn the Regular Meeting at 5:03 PM.

**Motion:** Sitter; **Second:** Cartwright; **Vote:** Unanimous.

Respectfully submitted,

Jeff Gilderson-Duwe, Secretary

Julie Schmude – Recorder